

Viridian Architectural Design, Inc. is seeking a talented **Project Manager** with **5+** years of licensed experience in commercial design.

Project Manager Job Description:

Position will be responsible for leading project teams and consultants in design and project delivery capacities. Position will work with the senior architects, designers and other project team members to produce schematic design through construction documents drawings. Position must have working knowledge and experience in construction administration, AIA contract documents, and project specifications. Position will require close attention to detail and strong project management capabilities.

Flexible Work Schedule

Want more free time to spend with family and friends?

- Core Work Hours from 10am – 3pm / Monday – Friday
- Work outside of Core Work Hours is flexible.
- After 40 hours are completed, remainder of week can be taken off without using Paid leave Time.

Licensed Architect / Project Manager Minimum Requirements:

- Bachelor's or Master's Degree in Architecture or Architectural Engineering / Technology.
- Proficient in **Revit** 2020 or newer.
- Government (VA) project experience a plus.
- Strong visual and verbal presentation skills and capable of functioning in design, research, and project leadership roles, working directly with principals and associated project team members and consultants.
- Midwest United States project experience.

Core Competencies

- Leadership – Lead by example and always strive to improve yourself and our vision.
- Work Well with Others – Work in team environment and provide management, direction and mentorship to other developing professionals.
- Agility – Respond quickly to client and team member needs at any given moment.
- Detail Oriented – Attention to detail skills that help ensure complete and comprehensive product delivery.
- Strong Work Ethic – Desire to give 110% effort each and every day to help strengthen core values of our vision.

Interested Candidates may forward their resume, with contact information and project examples.

- Position will be full-time at our Fort Wayne, Indiana office with some remote work flexibility.